



Stanley Avenue School

Kids Club

Enrolment Form

Child(ren)'s Details:

Name(s)	Age(s)	Date of Birth
1.....
2.....
3.....

Enrolment Details:

Regular / Casual (please circle days required)

Monday Tuesday Wednesday Thursday Friday

People Authorised to Collect Your Child(ren):

.....

Primary Caregiver:

Home Address:

Telephone: (day) (after hours) (mobile)

Additional Caregiver:

Home Address (if different).....

Telephone: (day) (after hours) (mobile)

E-Mail Address:

Emergency Contacts:

Name: Relationship to Child:

Address:

Telephone contact between 8am – 6pm.....

Name: Relationship to Child:

Address:

Telephone contact between 8am – 6pm

Doctor's Details:

Childrens' Doctor: Telephone:

Address:

Additional Information:

Does your child have any particular health needs we should be aware of? eg, allergies, food requirements, asthma, medical conditions etc.

.....
.....

Is there anything else we should know about in order to take good care your child? eg, custody arrangements, special needs, behavioural issues etc.

.....

Parent Contract:

Please sign this contract to complete enrolment. If you have any questions about the programme or wish to see a copy of the programme policies prior to signing, please do not to hesitate to ask a member of staff.

I/we agree and acknowledge (*tick following as applicable*):

- I have read and understand the enrolment information.
- The Supervisor has my permission to arrange any necessary urgent medical treatment at my cost.
- I will notify the Supervisor of any changes to enrolment information in a timely fashion.
- I agree to pay fees as stipulated in the fees policy.
- I agree that sunscreen may be supplied to my child during terms 4 and 1.
- I agree that photos taken of my children at the Kids Club can be used on the Stanley Ave School Website or for other promotional purposes.
- I give permission for my child/ren to view movies rated G or PG (discretion will be used) on special occasions.

All care will be taken to provide supervision of children attending the programme in accordance with programme policies and procedures.

Name of Parent:

Signature of Parent: **Dated:**

Privacy Act 1993: The information that you have supplied is necessary for the safe and effective operation of the OSCAR programme. All personal information requested will be destroyed at the completion of your child's time in the programme. You are welcome to review information pertaining to your child's enrolment at any time. This information is confidential to yourself and Kids Club however there may be a need from time to time to share this information with Police/Oranga Tamariki for statistical purposes only or when there is a concern of safety.

Annual Info-Check Due Date:				
Form Updated (Signature):				